The University of Kansas
Office of Sorority & Fraternity Life
Community Standards Program

A document that states and explains the specific SFL expectations, then lists the council expectations and SFL expectations in a list form below. SFL does not declare good standing if chapters don't meet council specific expectations. Councils should have clear language in bylaws that state all SFL expectations must be met in order to be in good standing.

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OVERVIEW

Summary
The University of Kansas Office of Sorority & Fraternity Life (SFL) Community Standards Program exists to improve the fraternity and sorority experience at KU. Adherence to these Community Standards is an expectation of all chapters affiliated with the Interfraternity Council, Multicultural Greek Council, National Pan-Hellenic Council and Panhellenic Association and is a condition of maintaining compliance with the SFL office, and registration as a student organization through the Student Involvement & Leadership Center (SILC). Although it is the responsibility of the leadership of each chapter to meet Community Standards, documentation of these standards is a coordinated effort between each chapter, their respective governing council, and the SFL staff.

Purpose
The purpose of the SFL Community Standards Program is to improve the management and quality of fraternities and sororities at KU by outlining a clear, comprehensive set of standards that each chapter must maintain for recognition as a SFL organization. Community Standards are also intended to:

1. Provide an annual evaluation tool that fraternities and sororities can utilize for self-evaluation purposes and receive recognition for meeting Community Standards.
2. Empower the SFL community to be part of the decision-making process in determining how they wish to function within the greater university community. The intent of the SFL Community Standards process is to provide a framework by which councils can quantify and document their respective chapter's performance for the purposes of recognition as well as increased accountability.

Conditions of Relationship
The annual review of chapter performance on an annual basis (August- May) will be based upon adherence to Community Standards in the following six areas:

1. Chapter Management
2. Academic Achievement
3. Civic & Community Engagement
4. Diversity & Inclusivity
5. Personal & Professional Development
6. Holistic Wellness

Community Standards Exemptions
Chapters may receive a short-term exemption to any of the Community Standards by the Sorority & Fraternity Life Office. To receive an exemption, a fraternity or sorority must:

1. Have experienced unforeseen extenuating circumstances preventing the chapter from meeting the requirement.
2. Be a newly recognized SFL organization that is in an associate or colony status. Newly recognized SFL organizations are automatically given a one-year exemption from participating in and adhering to the SFL Community Standards Program. Newly recognized SFL organizations may appeal to their respective governing councils for an additional one-year exemption from Community Standards.

Community Standards Review

A committee consisting of representatives from each of the following groups: governing councils, registered SFL chapters, faculty/staff members, and chapter Alumni/ae advisors, will convene to meet and evaluate the progress of the SFL Community Standards program on an as-needed basis determined by the Director of Sorority & Fraternity Life.

Chapter Standing

Based on their performance in the SFL Community Standards Program, chapters will be placed in one of the following three statuses:

- <u>Good Standing:</u> Chapter has completed all expectations outlined in the SFL Community Standards program. Chapters in "good standing" will receive all rights and privileges associated with membership in their respective governing council and retain status with KU as a recognized SFL organization.
- <u>Warning:</u> Chapter has not met all expectations outlined in the SFL Community Standards Program for one year. Chapters on "warning" are not in "good standing" with their respective council. Chapters will receive written notification that they are on "warning" from the executive board of their governing council. Chapters on "warning" will be asked to meet with a council advisor. Chapter on "warning" may have privileges removed, be required to participate in council programs, and/or complete educational sanctions to return the chapter to "good standing".
- <u>Non-Compliant:</u> Chapter has not met all expectations outlined in the SFL Community Standards Program for two or more consecutive years. Chapters will receive written notification that their status with SFL is now "non-compliant" which will result in the revocation of many, if not all, of the rights and privileges outlined below. Chapters in "non-compliant" standing will need to work with SFL and their inter/national headquarters to develop a plan and timeline for returning to "good standing".

SFL Relationship Recognition

- The recognition of each fraternity or sorority at the University of Kansas is maintained through the organization's compliance to all policies and procedures outlined and all other related governing documents and policies maintained by the university, including but not limited to, the KU Code of Student Rights and Responsibilities, SFL Community Standards, and the appropriate Governing Council's Constitution, Bylaws and Policies.
- All social fraternities and sororities, local or national, are required to apply for, obtain, and retain membership in a recognized Governing Council. Membership in a Governing Council requires that the organization be in compliance with the rules and activities of that body.

SFL Relationship Rights & Privileges

Sororities and fraternities at the university of Kansas (KU) registered with the Student Involvement & Leadership Center (SILC) and in "good standing" with the Sorority & Fraternity Life (SFL) Office, are provided the following rights and privileges:

- Support and guidance from SFL professional staff and resources including, but not limited to, educational programming, leadership training, annual conference attendance facilitation, individual chapter support, and relevant referrals to campus resources
- Access to the KU Admissions process enabling chapters to send recruitment information to prospective students
- Marketing and promotional information on the SFL website and social media channels
- Use of KU facilities for official chapter functions including reserving rooms and catering resources
- Use of the official name and logos of the University of Kansas and Sorority & Fraternity Life Office
- Participation in recreational/intramural sports offered through the Student Recreation & Fitness Center
- Training and support to alumni advisors and house directors/representatives on university policies, procedures, and resources
- Access to individualized GPA information including the all-campus average, all-men's average, all-women's average, all sorority/fraternity average, chapter and new member averages, council specific averages, and rankings of all sororities and fraternities for each academic semester
- Representation in KU Admissions materials and events including the SFL Brochure, daily admissions visits, Admissions Open House events, Rock Chalk Days, Junior Days, and Senior Days
- Participation in Hawk Week events including, Union Fest, Block Party, various tabling opportunities, and other new student focused activities
- Assistance from SFL staff during crisis situations to navigate counseling resources and media support
- Access to anti-hazing education and sexual assault prevention education tailored specifically to members of sororities and fraternities
- Recognition during SFL's annual awards program
- Access and use of budgeting and accounting assistance, office space, and supplies provided by the SFL office

COMMUNITY STANDARDS CHECKLIST

COMMUNITY STANDARD	SUBMITTED	DUE
FALL/SPRING		

Chapter Operations

1.1 Annual Student Organization Registration	Rock Chalk Central	First week of classes
1.2 Rosters	Verified by SFL Staff	SFL staff request via email
1.3 Chapter Advisor Information	Rock Chalk Central	End of 1st week of classes
1.4 House Corporation Information	Rock Chalk Central	End of 1st week of classes
1.5 SFL Membership Notification Form	Rock Chalk Central	By Stop Day each semester
1.6 SFL Event Notification Form	Rock Chalk Central	By Stop Day each semester
1.7 Chapter Executive Officer Roster	Rock Chalk Central	End of 1st week of classes

Academic Achievement

2.1 Academic Standing	Verified by SFL Staff	Provided in Academic Report
2.2 Academic Program	Rock Chalk Central	End of 1st week of classes

Civic & Community Engagement

3.1 Community Service Hours	Rock Chalk Central- IFC, MGC, NPHC, PHA	By Stop Day each semester
3.2 Philanthropy Money Raised	Rock Chalk Central	By Stop Day each semester

Diversity & Inclusivity

4.1 Nondiscrimination Policy	Rock Chalk Central	End of 1st week of classes
4.2 SFL Recruitment Policy	Rock Chalk Central	End of 1st week of classes

Personal & Professional Development

5.1 New Member Education Program	Rock Chalk Central	End of 1st week of classes
5.2 SFL Sponsored Events	Verified by SFL Staff	
5.3 SFL Campus Involvement	Rock Chalk Central	By Stop Day Spring semester
5.4 Judicial Standards Process	Rock Chalk Central	End of 1st week of classes

Holistic Wellness

6.1 Risk Management Training	Rock Chalk Central	By end of Sept. & Feb.

SFL COMMUNITY STANDARDS

Chapter Management

1.1 Annual Student Organization Registration

All organizations at The University of Kansas are required to register with the University.
Submission: Student Organizations will complete the online re-registration process each year found on RCC.

1.2 Rosters

Updated active and new member rosters should be submitted to the SFL Office at the beginning of each academic term. Active rosters should be submitted by the second Wednesday of the academic term unless requested earlier due to a recruitment process. New member rosters are due within one week following the end of the recruitment process.
Submission: Via email to Chapter's Council Advisor. Due Fall and Spring semester.

1.3 Chapter Advisor Information

All Chapters should have an Advisory Board comprised of at least two advisors. One advisor should be local (within a 50-mile radius), and it is recommended Chapters over 75 members have two local advisors (within a 50-mile radius). Chapters below 75 members should have at least one advisor.
Submission: Submit information on the SFL RCC page. Due Fall and Spring semester.

1.4 House Corporation Information

For chapters with housing facilities, the contact information for at least one individual that oversees the housing operation is expected to be on file with our office.
Submission: Submit information on the SFL RCC page. Due Fall and Spring semester.

1.5 SFL Membership Notification Form

All New Members should complete the SFL Member Notification Form within 48hrs of accepting an invitation to join a KU sorority or fraternity. New Members not having completed this form will not be added to a chapter's roster and thus not considered a part of the chapter's completed membership roster.
Submission: Individual members should submit information on the SFL RCC page. Due as members join organization.

1.6 Chapter Executive Officer Roster

All chapters should submit contact information for their executive board at the beginning of each semester. SFL will provide definitions and chapters should align officer positions to the form. To complete, chapters should go to SFL's RCC page under documents and download the 'Chapter Executive Board Roster' template and fill that out. This document will have the position definitions for you to reference as well as the place for you to fill out their contact information. Once you have filled this out, you can upload this to CS- Chapter Operations: Chapter Executive Roster 1.7.
Submission: Submit information on the SFL RCC page. Due Fall and Spring semester.

1.7 SFL Event Notification Form

The SFL Office expects that all chapters notify the office of all events (socials, philanthropy, community service, events off campus, off chapter property, etc.) prior to the event occurring.
Submission: Submit information on the SFL RCC page. Due as events occur during the semester.

Academic Achievement

2.1 Academic Standing

The overall membership in each chapter should maintain a 2.7 semester GPA.

Submission: No submission from chapter is required. SFL staff will collect the information each semester.

2.2 Academic Program

Each chapter should submit a written academic program designed for its entire members. They should upload both local and their national program (if applicable). If the National group does not have a written guidance program signed verification form should be uploaded in its place. In addition, specific questions should be answered on the academic program form on RCC.

Submission: Submit information on RCC under the SFL RCC page. Due Fall semester.

Civic & Community Engagement

3.1 Community Service Hours

Each semester, the chapter should complete 5 hours of community service hours per member each semester

Submission: Hours should be submitted to each chapter's governing council per semester. SFL will work with council officers to gather the service hours.

Submission: Submit information on RCC under their designated council page. Due Fall and Spring semester.

3.2 Philanthropy Money Raised

All chapters should submit philanthropic donations at the end of each academic term. If the chapter did not host a philanthropy event that semester, they should upload documentation sharing that information.

Submission: Chapters will upload information on SFL's RCC philanthropy monies form. Due Fall and Spring semester.

Diversity & Inclusion

4.1 Nondiscrimination Policy

Chapters should submit both their local and national policies or language regarding non-discrimination. We are also asking each chapter to provide proof and documentation that these said policies have been discussed with the entire chapter at least once a year.

Submission: All documentation will be submitted on SFL's Rock Chalk Central Page under Nondiscrimination Policy. Due Fall semester.

4.2 SFL Recruitment Policy

It is important that all SFL organizations are annually recruiting to keep their chapters growing and taking in members. It is expected that chapters host a minimum of one recruitment event a year.

Submission: Documentation should be uploaded on SFL's Rock Chalk Central Page under Recruitment Policy. Due Spring semester.

** NOTE: this does not override each individual council's recruitment policies.

Personal & Professional Development

5.1 New Member Education Program

Each chapter should submit a written new member/membership intake education program or a signed verification form confirming existence of the program. The education program should provide appropriate education to individuals joining your organization. The program should include dates the program is starting and ending as well as weekly agendas with educational topics. In addition to the chapter's educational plan, they should submit the inter/national headquarters program expectations for their organization.

Submission: Chapters should submit both their local plan and national's plan and answer specific questions asked by SFL. Submit on the SFL RCC page under *New Member Education Program*. Due Fall semester.

5.2 SFL Sponsored Event

As representatives of the Sorority & Fraternity Life (SFL) Community, members should exemplify the ideals and values that form our core values. It is a member's responsibility to strive for success in academics, actively participate in services, and foster a sense of community within the Sorority & Fraternity chapters. It is expected that members will attend conferences and programs, as outlined in the SFL Sponsored Event Policy

Submission: SFL Office will verify attendance at each required event.

5.3 SFL Campus Involvement

Each chapter should have members involved in other recognized student organizations at KU or organizations/clubs in the Lawrence community. Each chapter should exhibit their chapter's involvement, including leadership positions held. The chapter should submit a list of members and their involvement annually. Although it is not required to be involved in other student organizations, it is highly encouraged.

Submission: Documentation should be uploaded on SFL's Rock Chalk Central Page under SFL Campus Leadership Program. Due Spring semester.

5.4 Judicial Standards Process

Chapter holds members accountable for membership expectations through an internal judicial board (also known as standards or conduct board). The chapter should submit written documentation of judicial process or a signed verification form confirming the existence of the process. In addition, the chapter should upload the inter/national organizations judicial/accountability policies for their organization. If they are not applicable a signed verification form from HQ should be signed and uploaded in its place.

Submission: Documentation should be uploaded on SFL's Rock Chalk Central Page under SFL Judicial Standards Process. Due Fall semester.

Holistic Wellness

6.1 Risk Management Training

Each chapter Risk Manager, Social Chair, or officer responsible for planning events should participate in training each semester hosted by SFL, and/or their governing council. Those officers should then educate their members on chapter and council (if applicable) social policies and then submit a signatory sheet to validate this member's education. Additionally, documentation and proof of education from the university and chapter hazing policies should be submitted.

Submission: Documentation should be uploaded on SFL's Rock Chalk Central Page under SFL Risk Management Training form. Due Fall and Spring semester.